



## **Sri Ramakrishna Mission Vidyalaya College of Education**

(An Autonomous College affiliated to the Tamil Nadu Teachers Education University and  
Re-accredited with A++ Grade by NAAC with CGPA 3.82)

Sri Ramakrishna Vidyalaya Post, Periyanaickenpalayam, Coimbatore - 641 020.  
Phone: 80125 33915 | E-mail: srkvcoen@yahoo.co.in | Website: www.srkvcoe.org

NAAC  
3<sup>rd</sup> Cycle

Criterion VI  
Metric 6.2.2

## **CRITERION VI**

### **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

#### **6.2 STRATEGY DEVELOPMENT AND DEPLOYMENT**

**6.2.2 The Functioning of the Institutional Bodies is  
Effective and Efficient as Visible From Policies,  
Administrative Setup, Appointment and  
Service Rules, Procedures, etc.**

**Documentary Evidence in Support of the Claim**



## **SRI RAMAKRISHNA MISSION VIDYALAYA COLLEGE OF EDUCATION**

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# **Policies of the Institution**



**SRI RAMAKRISHNA MISSION VIDYALAYA COLLEGE OF EDUCATION**  
**(Autonomous)**  
**Coimbatore - 641 020**

**Research and Development Cell**


**Research Policy of the Institution**

The Research Policy document of Sri Ramakrishna Mission Vidyalaya College of Education presents broad principles that guide the research activities upholding the integrity of scholarly inquiry that helps the faculty members, scholars and students in achieving excellence and contributing to the institutional and societal development.

The research policy aims at creating and supporting a research culture among the faculty members, scholars and students and leverage it for enriching and enhancing the professional competence by:

- Realising the vision and mission of the college and facilitating their participation in research and related activities.
- Strengthen the institutional capacity for planning, budgeting and control all the research activities of the college.
- Providing required resources and appropriate facilities to facilitate research.
- Providing financial support to the faculty members by the Management to participate in the Seminars/ Conference/ Workshops.
- Motivating faculty members to undertake appraisals of institutional activities.
- Guiding faculty members in the effective integration of research projects with the regular curriculum implementation and enrichment activities.
- Organising research circles for interactive discussion on research.



  
**Principal i/c**

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College of Education (Autonomous)  
Coimbatore-641 020.

- Developing rules, procedures and guidelines for granting research support, instituting awards, and supporting all other research related activities.
- Developing and promoting scientific temper and research aptitudes of all learners.
- Encouraging and facilitating the publication of the research work/projects in reputed academic journals.
- To create awareness about patents and intellectual property rights and assists them in applying.
- Serving as a facilitator to provide professional guidance, technical support and recommendation for financial assistance.
- Identifying, collaborating and establishing linkages including MOUs with National/International/Government/ Non-Government organizations and educational institutions to benefit from the activities and programmes conducted by those organisations for widening the scope of the research opportunities, obtaining sponsorships and funding options available.
- Compiling data on all the research work/projects undertaken by the faculty members and scholars in to a database for easy monitoring and analysis of the progress being made by them from year to year.
- Preparing and implementing a research quality assurance mechanism for ensuring that all research activities of the college confirm to standard quality specifications.

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### **Administrative Setup**

- 1. Organogram**
- 2. Academic Calendar**

Sri Ramakrishna Mission Vidyalaya College of Education (Autonomous)

Organogram

RKM Management Committee, Coimbatore

College Committee

Chairman

Secretary

Tamil Nadu Teachers  
Education University

Directorate of  
Collegiate Education

NCTE

UGC

Tamil Nadu State  
Council for Higher  
Education

Governing Body

Academic Council

Principal

Staff Council

Finance Committee

IQAC

Advisory Committee

Board of Studies

Office

Teaching  
Faculties

Library

Examinations

Extension  
Services

Hostel

Superintendent

Administrative  
Staff

Librarian

COE

Staff

Coordinator

Warden

Supervisor

Principal i/c

Sri Ramakrishna Mission Vidyalaya  
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**ACADEMIC CALENDAR  
2022 - 2023**



**வழிபாடு**

**சரஸ்வதி தியான ஸ்லோகம்**

சரஸ்வதி நமஸ்துப்யம் வரதே காமரூபிணி  
வித்யரம்பம் கரிஷ்யாமி: சித்திர் பவதுமே ஸதா!!

சரஸ்வதி தேவியே! வேண்டிய வரங்களைத் தருபவளே!  
உனக்கு நமஸ்காரம்! இப்போது நான் கல்வி, கலைகளை படிக்கத்  
துவங்குகிறேன். எனக்கு எப்போதும் வெற்றியைத் தந்தருள  
வேண்டும்.

**ஸ்ரீராமகிருஷ்ண ஸ்தோத்திரம்**

ஓம் ஸ்தாபகாய ச தர்மஸ்ய ஸர்வதர்மஸ்வரூபிணே

அவதார வரிஷ்டாய ராமக்ருஷ்ணாய தே நம :

ஓம். அறத்தை நிலைநாட்டியவனே, அனைத்து அறங்களின்  
வடிவானவனே, அவதாரங்களுள் தலைசிறந்தவனே! உனக்கு  
வணக்கம்!

**ஸ்ரீ சாரதாதேவி ஸ்தோத்திரம்**

ஜனனீம் ஸாரதாம் தேவீம் ராமக்ருஷ்ணம் ஐகத்தூரம்

பாதபத்மே தயோ : ச்ரித்வா ப்ரணமாமி முஹூர்முஹூ

உலக அன்னையாகிய சாரதாதேவியுடையவும் உலக  
குருவாகிய ஸ்ரீராமகிருஷ்ணருடையவும் தாமரைப் பாதங்களைச்  
சரணடைந்து மீண்டும் மீண்டும் வணங்குகிறேன்!

**விவேகானந்த பஞ்சகம்**

ஓம் நம : ஸ்ரீயதிராஜாய விவேகானந்த ஸுரயே  
ஸச்சித்ஸுக ஸ்வரூபாய ஸ்வாமினே தாபஹாரிணே

துறவி வேந்தரும், உண்மை அறிவு இன்பம் வடிவினரும், எல்லா  
துயரங்களையும் போக்குபவரும் ஆகிய விவேகானந்த ரிஷியை  
வணங்குகிறேன்.

**Principal**

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## THE NATIONAL ANTHEM OF INDIA

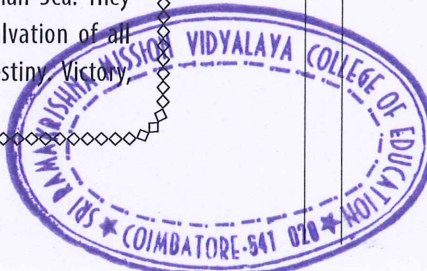
Jana-Gana-Mana

(Thou Art the Ruler of All Minds)

The Indian National anthem, composed originally in Bengali by Rabindranath Tagore, was adopted in its Hindi version by the Constituent Assembly as the National Anthem of India on 24 January 1950. It was first sung on 27 December 1911 at the Calcutta session of the Indian National Congress. The complete song consists of five stanzas. The lyrics were rendered into English by Tagore himself.

"Jana-gana-mana-adhinayaka jaya he  
Bharata-bhagya-vidhata.  
Punjaba-Sindhu-Gujarata-Maratha-  
Dravida-Utkala-Banga  
Vindhya-Himachala-Yamuna-Ganga  
Uchchhala-jaladhi-taranga  
Tava Subha name jage,  
Tava Subha asisa mage,  
Gahe tava jaya-gatha.  
Jana-gana-mangala-dayaka jaya he  
Bharata-bhagya-vidhata.  
Jaya he, jaya he, jaya he  
Jaya jaya, jaya, jaya he."

Translation of The national anthem - Jana Gana Mana in English  
Thou are the ruler of the minds of all people, dispenser of India's destiny. The name rouses the hearts of Punjab, Sind, Gujarat and Maratha. Of the Dravid and Orissa and Bengal. It Echoes in the hills of Vindhyas and Himalayas, mingles in the music of Yamuna and Ganga and is chanted by the waves of the Indian Sea. They pray for your blessing and sing the praise. The salvation of all people - is thy hand, thou dispenser of India's destiny. Victory, Victory to these.



## தமிழ்த்தாய் வாழ்த்து

நீராருங்கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்  
சீராரும் வதனமெனத் திகழ்பரதக் கண்டமிதில்  
தெக்கணமும் அதிற்சிறந்த திராவிடநல் திருநாடும்  
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே  
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற  
எத்திசையும் புகழ்மணக்க இருந்தபெருந் தமிழணங்கே!  
தமிழணங்கே!

உன் சீரிளமைத் திறம்வியந்து  
செயல்மறந்து வாழ்த்துதுமே!

வாழ்த்துதுமே!

வாழ்த்துதுமே!

— மனோன்மனீயம் பெ. சுந்தரம்பிள்ளை

## கொடிப்பாடல்

வித்தை யருளும் அன்னையின்  
விளங்கு கொடியைப் போற்றுவோம்  
சத்தியத்தின் கொடியிது சேவைத் தியாகக் கொடியிது  
அறம் வளர்க்க வந்த நல் அருளைக் காட்டும் கொடியிது

பரமஹம்ச தேவரின் பிரியமான கொடியிது  
தமிழ்மணம் விரித்திடும் தாயின் பெருமைக் கொடியிது  
அமிழ்தில் இனிய அன்பினால் அனைத்து  
நாங்கள் வாழுவே

அண்ணன் தம்பிமார்களாய் அகமகிழ்ந்து கூடியே  
திண்மை யறிவு ஞானமும் தெய்வபக்தி தன்னுடன்  
அன்பு செய்து வாழுவோம் ஆண்மையைப் பெருக்குவோம்  
இன்ப மெய்தி யாவரும் இருக்க என்றும் நாடுவோம்

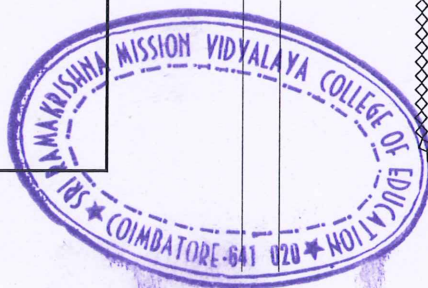
— ம.ப. பெரியசாமித்தூரன்

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## BIO - DATA

1. a) Name :  
b) Class :  
c) Name of the Institution:
2. a) Father's Name :  
b) Father's Occupation :
3. Date of Birth :
4. a) Age :  
b) Height :  
c) Weight :  
d) Blood Group :
5. Nationality :
6. Religion :
7. Educational Qualification :
8. Extra - curricular Activities :  
(like NSS and NCC)
9. Skills (like Vocal Music &  
Instrumental Music) :
10. Interests :
11. Present Address :
12. Permanent Address :



## College Profile

### College

Sri Ramakrishna Mission Vidyalaya College of Education started in 1950, is a premier institution of higher education located near the city of Coimbatore. It is a unit of Ramakrishna Mission Vidyalaya, Coimbatore, which is spread over an area of 300 acres. This institution was the first Autonomous College of Education in India and is affiliated to Tamil Nadu Teachers Education University, Chennai and accredited with A++ grade by NAAC. The programmes offered by the College are recognised by the National Council for Teacher Education. The College aims at man-making and character-building education as advocated by Sri Ramakrishna, Swami Vivekananda and Mahatma Gandhi.

### Staff

The teaching staff work as a TEAM in carrying out all activities of the college. They assume collective responsibility for its developmental activities.

All the staff members are highly qualified and specialized in different domains of Teacher Education. They are participate and present in National and International seminars, workshops, conferences, etc., and share their domain expertise. They serve as resource persons for various programme and events.

The non-teaching staff members provide fullest support in all activities of the institution.

### Regulatory Bodies of the College

S.No.	Body	No. of Members	Frequency of Meeting
1	College Committee	14	Once in 3 months
2	Governing Council	10	Once in 6 months
3	Academic Council	14	Atleast Twice a year
4	Board of Studies	16	Atleast Twice a year
5	Finance Committee	5	Atleast once a year
6	Examination Committee	2	Atleast Twice a year

### Academic Bodies of the College

S. No.	Body	No. of Members	Frequency of Meeting
1	The Admissions Committee	6	Atleast twice a year
2	The Planning and Evaluation Committee	7	Atleast once a year
3	The Library Committee	9	Atleast once a year
4	The Students Association and Sports & Games Committee	7	Atleast once a year
5	The Grievances Appeals Committee	7	Atleast once a year
6	Ragging Curb Committee	5	Atleast Twice a year

### Programmes

The college offers a wide range of programmes in education. The details of the programmes are as follows:

- Bachelor Degree in Education (B.Ed.)
- Master Degree in Education (M.Ed.)
- Master of Philosophy in Education (M.Phil.)
- Doctor of Philosophy in Education (Ph.D.)



### Bachelor's Degree in Education (B.Ed.)

The B.Ed. programme was started in the year 1950. It is of two year duration consisting of four semesters. The programme has thirteen theory papers, four papers on Enhancing Professional Capacities (EPC) and Practicals. A compulsory paper on Development of Moral and Social values is also offered among the theory papers. 6 Elective subjects from the area of teacher preparation are offered. The syllabi of these papers have been carefully designed. Apart from these theory papers students should undergo teaching practice and practicals in each semester.

### Pedagogy Courses

#### Pedagogy Courses - I offered in the B.Ed. Programme are:

- ☆ Commerce
- ☆ Computer Science
- ☆ English

#### Pedagogy Courses - II offered in the B.Ed. Programme are:

- ☆ Biological Science (Botany and Zoology)
- ☆ Commerce (for post-graduate students only)
- ☆ History
- ☆ Mathematics
- ☆ Physical Science (Physics and Chemistry)
- ☆ Special English

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### **Master Degree in Education (M.Ed.)**

The M.Ed. programme was started in the year 1964. It is of two year duration and offered in four semesters. The programme has twelve theory papers and practical activities. Competence Enhancement Programme (CEP), Performance Enhancement Programme (PEP) and Internship, besides the above, thesis is compulsory for all students.

### **M.Phil. and Ph.D. Programmes**

The College offers M.Phil. (Master of Philosophy in Education) and Ph.D. (Doctor of Philosophy in Education) degree programmes on full-time and part-time basis. The Ph.D. and M.Phil. programmes were started in the years 1966 and 1977 respectively.

### **IGNOU PROGRAMMES**

The college is one of the study centres of IGNOU's Distance Education programme for B.Ed., and M.A. (Edn.). and other Diploma / Certificate Programmes related to Education.

### **VALUE ADDED COURSES**

The College offers the following Value Added Courses for the benefit of the B.Ed., students. The descriptions of the courses are as follows:

#### **Proficiency Course on Spoken English**

A compulsory course on Phonetics and Spoken English has been arranged for all the students of the college thrice a week. They are trained with different sub- skills of speaking with varied topics and situations to use the language. All the modern gadgets are employed meticulously to provide high-tech English climate.

### **Certificate Course in Dynamics of Healthy Child Development**

Child Education is the primary field in which the human resource of a nation is built upon. The plurality of Indian way of life and the influence of scientific and western thoughts play their respective role in imparting knowledge and skills of the children. Hence the certificate course on Educational Psychology and child Education has been designed with an idea of equipping teachers in dealing with young children.

### **Certificate Course in Cultural Heritage of India**

The course is an earnest attempt to inspire our young people with the ideals of patriotism, love of service, shradha, dedication and integrity in personal and public life, and to bring out tremendous strength which comes out of purity, character and sustained effort. This certificate course, offered in collaboration with Swami Vivekananda Cultural and Heritage Centre, Coimbatore, is tailored to meet the needs of student-teachers who are in pursuit of the glorious cultural heritage of India.

### **Self-Study Courses**

#### **1. Information and Communication Technology**

ICT is widely used in our everyday life, and its need is ever-growing in the education sector. Today's classrooms are full of young minds who are technologically conscious. It is necessary that, every teacher should have the awareness and skill in application innovative ICT tools. Hence a self-study course on Information and Communication Technology has been designed to increase learner motivation and engagement by facilitating the acquisition of basic skills, and by enhancing teacher training.





## 2. Mathematical Reasoning and Aptitude

Mathematics is a critical skill that inculcate logical reasoning and out of the box analytical abilities. Studying Mathematics enable students to get much better at abstract reasoning. Mathematical knowledge and the ability to solve quantifiable problems and utilize critical thinking skills enhance the abilities of students to think and make decisions. Hence a self-study course on Mathematical Reasoning and Aptitude has been designed to prepare the students for competitive examinations and give them insights in analysing, evaluating and creating skills that provide a pathway to new discoveries.

### Multidisciplinary Course

A Certificate Course in Physical Activities and Strategies for Inclusive Classroom offered by Faculty of General & Adapted Physical Education and Yoga (GAPEY), Ramakrishna Mission Vivekananda Educational and Research Institute (RKMVERI), Coimbatore, is provided to enhance students' knowledge and practical skills in incorporating physical activities into classroom settings, promoting inclusivity and catering to diverse learning needs of all students.

### Scout Masters Training Course

The modern trend in Education spells out various extracurricular development of the learner. The compulsory Scout Masters' training course is provided to all students to bring out their hidden talents and to run Scout troops in their future career as teachers.



## Salient Features

- Sector-specific and Job-oriented programmes
- Modern up-to-date Curriculum
- Standard Study Material
- Moderate Fee structure
- Wide network of Learning Centres
- Adequate hands-on training for Computer Practicals
- Fixed Examination Schedule
- Examination conducted twice in a year
- Quick declaration of results

## OTHER FACILITIES

### Common Facilities and Laboratories

#### EDUSAT VSAT Laboratory

With the assistance of the Department of Consortium for Educational Communication, an Inter University Centre of UGC on Electronic Media, a Satellite Interactive Terminal was installed at our college which is functioning through EDUSAT VSAT (Very Small Aperture Terminal) system.

#### SMARTCLASS

Smartclass is a technology leveraged to improve the teaching – learning system, which has evoked a new environment, new emotion in the classrooms. It is an environment where the teacher is empowered to teach better and student is inspired to learn better than before. smartclass can boast about multimedia, mapped to CBSE, ICSE, Stateboard curriculums, and explains the most difficult concept with easy clarity, bridging the learning gaps



between the two stakeholders. It is equipped with exhaustive repository of well researched, digital modules of lessons (consisting of audio-video, 2D and 3D animations and graphics) on almost every subject from KG to class XII.

### **Library and Information Centre**

The college library has about 16,000 volumes. In addition to these, hundreds of theses and research reports are available for reference. The college subscribes to about 42 journals and magazines. A collection of educational materials in CD is also available. The facilities offered by the library include Lending, Reference Service, Internet and e-mail Service, Current Awareness Service, and Career Guidance.

### **Educational Psychology Laboratory**

The college has a well-equipped Psychology laboratory, which provides practical training to the student teachers and also gives guidance and counselling to children and parents in need. The laboratory has more than 250 tests to assess intelligence, aptitude, creativity and many other personality traits of individuals besides audio and video cassettes on personality development.

### **Educational Technology Laboratory**

The educational technology laboratory of the college has a good collection of educational video films and provides training to students in using multimedia facilities. It has a mini-studio with an editing unit for producing educational programmes.



It is also open to the schools in the Vidyalaya and neighbourhood for demonstration purposes.

### **Computer Laboratory**

The computer laboratory, with adequate number of computers is used in teaching the diploma course in computer application. The students are given basic skills in computer operation theoretically and practically with the help of this laboratory.

### **Work Experience Laboratory**

The students have the opportunity to develop socially useful productive work with different materials available here. It also provides exposure to notebook and envelope making skills.

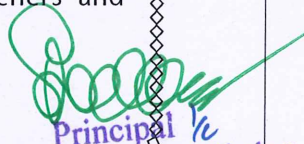
### **PEDAGOGY SUBJECT RELATED LABORATORIES**

#### **Language Laboratory**

The Language Laboratory of the college has a good collection of language development materials and tests. A Spoken English course is also offered to the students through this laboratory. It has electronic materials for listening and speaking and provides language development training through multimedia.

#### **Computer Laboratory**

The college has a separate computer laboratory with appropriate hardware and software to provide training to the Computer Science optional students as well as in-service education to teachers and administrators.

  
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### **Biological Science Laboratory**

The Laboratory has all equipments and materials for teaching Botany and Zoology upto class XII. It also provides practical experience to students and staff of nearby schools. The department prepares indigenous teaching kits to be used by the trainees and staff of nearby schools.

### **Physical Science Laboratory**

The Laboratory has all equipments and materials for teaching Physics and Chemistry upto class XII. It also provides practical experience to students and staff of nearby schools. The department prepares and distributes low-cost science kits to schools.

### **Mathematics Laboratory**

The Laboratory has indigenous kits to teach all mathematical concepts to students of primary to higher secondary levels. It also has number of video lessons on various topics on Mathematics and Mathematical puzzles.

### **History Laboratory**

All kinds of maps to teach History and Geography, pictures of historical places and information on national leaders are available in the Laboratory. It also has various models.

### **Commerce Laboratory**

The Commerce Laboratory has a collection of gadgets dealing with model bank, management, e-commerce and e-banking, international trade etc., besides video and audio cassettes.



### **EXTENSION SERVICES DEPARTMENT**

This department conducts in-service courses every year on various topics to update the knowledge of teachers in schools. The department offers subjects and need-based in-service courses for teachers at various levels working in 11 educational districts. The department develops a close interaction between the college and the neighbouring schools, which is very vital for the overall development of education.

### **PHYSICAL EDUCATION AND RECREATION DEPARTMENT**

The college has spacious playgrounds for sports and games. Facilities for indoor games are also available in the campus. The department provides information on health, and provides training on officiating and conducting tournaments. The staff recreational activities and indigenous activities for students are the special features of the department. The department also organises a certificate course in Yoga and Meditation and other recreational activities periodically.

### **METHODS OF CURRICULUM TRANSACTION**

Curriculum transaction plays a pivotal role in making to be teachers. At our College, emphasis is given on instructional techniques like Learner-centered, Experiential and Peer-learning methods. Subject-related practicals are mandatory for all the trainees. These techniques help our students to excel in their career as teachers.

### **HIGHLIGHTS OF EVALUATION SYSTEM**

Two continuous internal assessment tests and one model examination are conducted in one semester.



The college adopts central valuation system in which both internal and external examiners are involved. The results are published within 10 days from the last day of the semester examination. By applying the system of transparency, the college allows the students to get photocopies of the term-end examination papers. The supplementary examination system is also followed.

### HIGHLIGHTS OF STUDENT ACTIVITIES

The student governed parliamentary system is adopted, and different ministers for a term of two months look after the respective activities. They are asked to organise seminars, workshops, educational exhibitions and student association activities. They are encouraged to take part in state and national level seminars, workshops and educational competitions. They help in maintaining the library and laboratories. They donate blood in case of emergency and render service as scribe and readers to blind students. Participation in community work, campus cleaning, cultural programmes and field trips are other activities of our students.

### CAMPUS INTERVIEW FOR STUDENTS

The college arranges campus interview for the students every year. About 85% of the students get employment before completing the programme.

### PUBLICATION DIVISION

The publication division of the college publishes a leading quarterly journal, Journal of Educational Research and Extension (JERE), since 1964. This is a notified journal by the Directorate of Collegiate Education and the Director of Public Libraries. The journal is subscribed by more than 500 Universities/Institutes/members across India and abroad.

### RESIDENTIAL FACILITIES

Residential facilities are available for all the B.Ed. students of the college. The hostel in the campus provides decent boarding and lodging facilities for about 140 students and the participants of in-service programmes are accommodated in a separate hostel. Prayer hall, recreation room, reading room, first-aid kit and health care facilities are available for our students. Sufficient quarters are available for all staff provided they wish to stay in campus.

### CONSULTANCY SERVICES

Besides teaching, the staffs of the college are also actively engaged in providing consultancy services to schools, and national and international agencies involved in education and special education.

### OTHER INSTITUTIONS OF VIDYALAYA

**I. T.A.T. Kalanilayam (1940):** This non-residential coeducational Middle School is catering the needs of students from the local community. About 550 students, mostly from families that are financially weak, study here.

**II. Vidyalaya High School (1930):** It is the oldest of the Vidyalaya institutions. About 250 students study in Std. VI to X. Medium of instruction is Tamil. The concept of integrated education for the blind has been successfully implemented in the school for the last 20 years.

**III. Swami Shivananda Higher Secondary School (Boys Campus) (1960):** The school has about 1200 students in Std. VI to XII.

**IV. Swami Shivananda Hr. Sec. School (Girls Campus) (1989):** This partly residential self-financing school has a student-strength of about 1000 in LKG to XII.



*[Signature]*  
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**V. Institute of Agriculture and Rural Development (1956):**

This offers two-year Diploma in Agriculture and Rural Development for students who have passed Plus Two. It is recognized by the Tamil Nadu Agricultural University.

**VI. Polytechnic College (Autonomous) (1956):** It has a student strength of about 650. Offers three-year Engineering Diploma in Mechanical, Civil, Electrical and Electronics and Information Technology.

**VII. Industrial Training Institute (1951):** It has a student strength of about 300. Offers skill-oriented two-year Certificate courses in different trades under the National Council for Vocational Training to students who have completed SSLC or Plus Two. For the benefit of students of Vidyalaya and the general public who live around Vidyalaya, a CNC Training Centre, a Driving School and a Vehicle Emission Testing Centre are functioning. All the three are well-utilized by the students and general public.

**VIII. College of Arts and Science (Autonomous) (1964):**

The college was started in 1964 with the blessings of Srmati Swami Madhavanandaji Maharaj and has completed 59 years of purposeful service to the student community and society. "The College has a Unique Mission of developing the youth by imparting intellectual training; equipping them with vocational skills so as to make them employable; inculcating in them the right attitudes, values, and moral character; and developing a holistic personality of its students with a balanced development of head, heart and hand." The College was accredited by NAAC with 'A' grade in the year 2016. The College offered 17 UG programmes and 6 PG programmes and one PG Diploma Programme. Besides academic studies, students have displayed their talents and skills in sports, literary and cultural competitions held at various levels.

**IX. Maruthi College of Physical Education (1956):** It has a student strength of about 200. It offers BPED, MPED, BPES and PhD programmes in Physical Education. Conducts certificate courses on topics such as Yoga and physical fitness.



**X. Faculties of the Ramakrishna Mission Vivekananda Educational and Research Institute:**

Ramakrishna Mission Vivekananda Educational and Research Institute (RKMVERI), established in the year 2005, has its headquarters at Ramakrishna Mission, Belur Math, Howrah, West Bengal. Four of its faculties are functioning at the IHRDC campus of Ramakrishna Mission Vidyalaya, Coimbatore:

a) **The Faculty of Disability Management and Special Education (FDMSE)** offers Diploma, BEd, MEd and PhD programmes in Special Education (Visual Impairment, Hearing Impairment and Mental Retardation), and other diploma programmes in Sign Language Interpretation, Community-based Rehabilitation and Computer Applications for the Disabled. Students from all over India have been pursuing these courses since it was established in 2005.

b) **The Faculty of General Adapted Physical Education and Yoga (GAPEY)** was established in the year 2007. It offers BSc (Physical Education), BPED, MPED, Integrated MPhil+PhD, Certificate Courses in Adapted Physical Education, Yoga, Kalaripayattu, Fitness, Aerobics and Tennis; and Diploma Course in Special Olympics and Paralympics.

c) **Faculty of Agriculture, Rural and Tribal Development (ARTD):** It was established in the year 2014.

d) **Department of Computer Science(DCS) under the School of Mathematical Science:** It conducts an integrated M.Sc(CSA) Programme, M.Sc Data Science.

**XII. Integrated Rural Development Scheme:** The Vidyalaya has been rendering rural development service since the year 2002 under the title 'Vidyalaya Integrated Rural Development Scheme'. Economically backward residents of areas such as Arivoli Nagar, Jeeva Nagar, Ambedkar Nagar, Pudupudhur, etc., were benefited through various development activities undertaken there.

  
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### XIII. SUPPORT SERVICES

**Book stall:** A bookstore / sales section has been in operation since June 2009.

**Printing Press:** A modern computerized press takes care almost all the needs of the Vidyalaya.

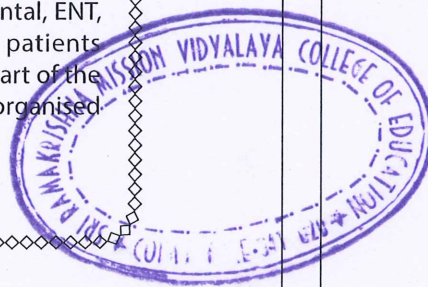
**Digital Technology Centre:** With two engineers and one assistant engineer, located in the Vidyalaya Maintenance Section, takes care of the maintenance and repairs of all computers (around 1200), printers, scanners, etc., in the various institutions of the Vidyalaya.

**Maintenance and Repairs Department:** This takes care of practically all the requirements of the Vidyalaya, including the construction of new buildings etc.

**Dairy and Goatery:** About 30 milch animals are maintained to serve hands-on training to our students of the Institute of Agriculture and Rural Development.

**Disabled Trainees Vocational Production and Rehabilitation Centre:** A Notebook Section has been in operation in the Vidyalaya campus since 1992. Besides catering to the needs for notebooks of our various institutions within the campus, the section takes orders on a selective basis from other institutions as well with the primary objective of providing employment to the economically backward and the physically challenged. Notebooks are priced at bare minimum.

**Ramakrishna Mission Vidyalaya Charitable Dispensary:** The Charitable Dispensary of the Vidyalaya caters to a population of around 8000 students and 800 staff members and their families besides a large number of underprivileged people residing in the surrounding areas. In addition to regular general consultation, it also offers consultation by specialists in the areas of orthopedics, neurology, pediatrics, cardiology, gynecology, diabetes, skin, asthma, dental, ENT, general surgery, etc. On an average, around 150 patients visit the dispensary for consultation every day. As part of the medical services, many free medical camps will be organised for the benefit of the underprivileged.



**Ramayana Park based on Indian epics - a project to promote Indian values:** The Ramayana Park has been set up with the aim of taking our ancestors individual, family, social, ethical, and moral values to the general public. It is structured around the images of twenty-one important personalities of the Ramayana with their respective characteristics. The Park is an innovative and eye-catching attempt so children can have facilities for exercise and recreation, and at the same time cultivate a mind to appreciate the Ramayana's subtle power of developing character, art, and culture.

**Sarada Noon Meal Scheme:** Ramakrishna Mission Vidyalaya Provides free noon meal scheme to the deserving students on all working days of the college. The alumni and philanthropist of the institutions also support the successful implementation of the scheme.

**Sister Nivedita Anna Yojana:** This scheme is implemented with the objective of providing free lunch to the needy throughout the year.

The above facilities are used by the College of Education whenever necessary.

In general, the College of Education strives for EXCELLENCE in EDUCATION and INCULCATES VALUES in the students for becoming ideal teachers.

### TEACHING STAFF

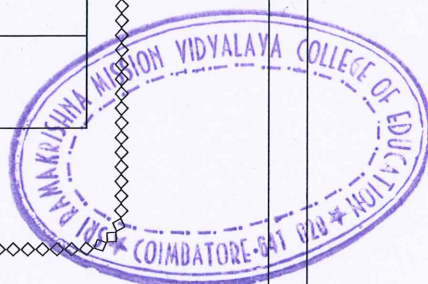
S. No.	Name	Designation
1.	<b>Dr. G. Subramonian</b> M.Com., M.Ed., M.Phil., M.A.(Psy), Ph.D.,	Principal
2.	<b>Dr. V. Shanmuga Ganesan</b> M.A., M.Ed., M.Phil., Ph.D.,	Associate Professor (Psychology)
3.	<b>Dr. V. Srinivasan</b> M.A., M.Ed., M.Phil., Ph.D.,	Associate Professor (English)
4.	<b>Dr. M. Jagadesh</b> M.Sc., M.Ed., M.Phil., M.Sc.(Psy), NET, PGDPC, PGPDSE (Vis.Imp.), Ph.D.,	Assistant Professor (Education)

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S. No.	Name	Designation
5.	<b>Dr. R. Ayyappan</b> M.Sc., M.Ed., M.Phil., Ph.D.,	Assistant Professor (Physical Science)
6.	<b>Sri. V. Eswaran</b> M.Sc., M.Ed., SET.,	Assistant Professor (Mathematics)
7.	<b>Dr. P. Vel Murugan</b> M.A., M.Phil.(His), M.Ed., M.Phil., Ph.D., NET.,	Assistant Professor (History)
8.	<b>Dr. K. Karthigeyan</b> M.A.(Eng), M.A.(Soc), M.Ed., M.Phil., Ph.D., NET., SET.,	Assistant Professor (Education)
9.	<b>Sri. N. Rajesh Kumar</b> M.Sc., M.Ed., M.Phil., NET, PGDCA.,	Assistant Professor (Biological Science)
10.	<b>Dr. N.N. Prapakaran</b> M.A.(His), M.A.(Psy), M.Ed., Ph.D.,	Coordinator (Extension Services)
11.	<b>Dr. K. Rajamanickam</b> M.Sc., M.Ed., M.Phil.(zoo), M.Phil.(Edu), Ph.D.,	Assistant Professor in IEVH (Integrated Education for Visually Handicapped)
12.	<b>Dr. S. Swaminathan</b> M.Lisc., PGDCA, M.A.(Socio), Ph.D.,	Librarian
13.	<b>Dr. S. Sivasankar</b> M.Sc., M.P.Ed., M.Phil., Ph.D.,	Director of Physical Education
14.	<b>Dr. K. Satheeshkumar</b> M.Sc(Zoo), MA(Eng), M.Ed., M.Phil(Edn), Ph.D(Edn),	Assistant Professor in Education
15.	<b>Dr. K.S. Priyah</b> M.Sc (Mic Bio), M.Ed., M.Phil., Ph.D., SET(Edn),	Assistant Professor in Education
16.	<b>Dr. M. Sasikala</b> M.Sc(Zoo), M.Ed., M.Phil(Edn), Ph.D.,	Assistant Professor in Education
17.	<b>Sri. C. Veerarajan</b> H.Sc., NCVT., TTC.,	Craft Instructor (Craft & Art)
18.	<b>Sri. R. Amarnath Venkatraman</b> B.Music.,	Music Teacher



### NON TEACHING STAFF

S. No.	Name	Designation
1	<b>Sri. S. Kandasamy</b> B.B.M.,	Typist
2.	<b>Sri. D. Vasanthprasath</b> M.Com.(IB), B.Ed.,	Typist
3.	<b>Sri. S. Rajamallu</b> B.E.,	Lab Assistant
4.	<b>Sri. P. Gopalakrishnan</b> M.A., B.Ed., D.C.A.,	Lab Assistant
5.	<b>Sri. R. Jeeva</b> D.M.E.,	Office Assistant
6.	<b>Mrs. R. Revathi</b>	Helper
7.	<b>Mrs. T. Alamelu</b>	Sweeper
8.	<b>Mrs. A. Kumudhavalli</b>	Sweeper

  
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## COLLEGE REGULATIONS

- 1) Leave must be applied for and got sanctioned in advance. No student who has failed to get 90% of the attendance prescribed by the college will be permitted to appear for the semester examinations.
- 2) Students should be punctual and regular in attendance. If they are late for a session they will be considered absent for that session.
- 3) The library rules must be followed or else students will forfeit the privilege of borrowing books.
- 4) Smoking and such other practices are strictly forbidden.
- 5) Students are not permitted to engage themselves in any other vocation or to attend any other institution during the course.
- 6) The following will be the College uniform for different occasions;
  - a. **Regular wear:** White Shirts and White Dhoties/Pants.
  - b. **Physical Education class and Community Work:** Blue shorts, White banian with sleeves and White canvas shoes.
  - c. **Ceremonial parades:** White full pants, White shirt and White canvas shoes.

All the students should procure the above uniforms.
- 7) Community work such as cleaning the room and the college and hostel compounds, repair and maintenance of roads and play grounds, serving food in the hostel are essential part of the college and hostel life. Besides these, one period a week will also be allotted for other community activities and all students have to take part in all these activities.



- 8) Student's progress will be assessed periodically through assignments, projects, quiz and mid-semester examinations. These may count for internal assessment.
- 9) Students will be responsible for all tools or apparatus placed in their charge. Any damage or loss has to be made good by the student concerned.
- 10) Students should not organize meetings, entertainments or collect money for any purpose in the college without the permission of the Principal.
- 11) At the time of admission the parent or guardian of the student should give an undertaking that he has clearly understood the rules and regulations of the college and that if his son/ward misbehaves, he shall abide by the decisions taken by the Principal.
- 12) The Principal has the right to suspend or dismiss any student at any time from the college for the following reasons:
  - a. Irregularity in attendance.
  - b. Indifference towards studies.
  - c. Non-observance of college rules and regulations.
  - d. Non-payment of college fees and other dues.
  - e. Non-submission of assignments, record note books, project reports etc. in time.
  - f. Neglect of community work, social service activities, prayer etc.
  - g. Unsatisfactory progress of scholarship holders.
- 13) Common prayer in the morning is an important feature of the college life in which all should participate.
- 14) Only men candidates are admitted to the B.Ed programme.
- 15) Hostel facilities are available for students. They shall abide by the rules and regulations of the hostel.



**Principal**

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## CALENDER 2022-2023

Date	Day	July 2022	Days
1	Friday	National Doctors Day	
2	Saturday		
3	Sunday		
4	Monday		
5	Tuesday		
6	Wednesday		
7	Thursday		
8	Friday		
9	Saturday		
10	Sunday		
11	Monday		
12	Tuesday		
13	Wednesday	Active Learning program begins – Guru Purnima	
14	Thursday		
15	Friday		
16	Saturday		
17	Sunday		
18	Monday	Commencement of III Semester - B.Ed., II year Begins – Practical orientation for internship - II year B.Ed., (For 10 days)	1
19	Tuesday		2
20	Wednesday	Workshop on E-content Development – II Year students	3
21	Thursday		4
22	Friday		5
23	Saturday	Swaram Co - Ordinator Meeting Mentor-Mentee Meeting	6
24	Sunday	National Parents Day - Celebration; Feedback From Parents	
25	Monday	Green Initiative Cell Meeting	7
26	Tuesday	Kargil Victory Day Swami Ramakrishna Jayanthi	8
27	Wednesday		9
28	Thursday	Gender Sensitisation programme , Orientation on CCE and EMIS Monthly Staff Meeting – Review of NAAC work	10
29	Friday		11
30	Saturday		
31	Sunday		
TOTAL NO. OF WORKING DAYS=11			11

Date	Day	August 2022	Days
1	Monday	Commencement of Teaching Practice - II Phase (80 days)	12
2	Tuesday	Analytical thinking – inauguration	13
3	Wednesday	Submission of list of proposal books for Library	14
4	Thursday		15
5	Friday		16
6	Saturday		17
7	Sunday		
8	Monday		18
9	Tuesday	Quit India Movement Day, Muharram	
10	Wednesday		19
11	Thursday		20
12	Friday	International Youth Day	21
13	Saturday		
14	Sunday		
15	Monday	Independence Day	
16	Tuesday		22
17	Wednesday		23
18	Thursday		24
19	Friday	Krishna Jayanthi	
20	Saturday		25
21	Sunday		
22	Monday		26
23	Tuesday		27
24	Wednesday	Monthly Staff Meeting – Review of NAAC work	28
25	Thursday		29
26	Friday	Workshop on Outcome Based Education	30
27	Saturday		31
28	Sunday		
29	Monday	National Sports Day	32
30	Tuesday		33
31	Wednesday	Vinayakar Chathurthi	
TOTAL NO. OF WORKING DAYS=11+22 = 33			22

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Date	Day	September 2022	Days
1	Thursday	Pooli Thevan Birthday	34
2	Friday		35
3	Saturday		36
4	Sunday		
5	Monday	Teachers Day	37
6	Tuesday		38
7	Wednesday		39
8	Thursday	Onam holiday	40
9	Friday		41
10	Saturday	Chicago meeting	
11	Sunday		
12	Monday		42
13	Tuesday	Library Committee Meeting	43
14	Wednesday	Board of Studies	44
15	Thursday		45
16	Friday		46
17	Saturday		47
18	Sunday		
19	Monday	Academic Council Meeting	48
20	Tuesday	IQAC Meeting	49
21	Wednesday		50
22	Thursday		51
23	Friday		52
24	Saturday	Swaram – Celebration FDP – Non Teaching Staff Working Vidyalaya	53
25	Sunday	Swami Akhandananda Jayanthi	
26	Monday		54
27	Tuesday		55
28	Wednesday	Baghat Singh Birthday, Monthly Staff Meeting Kalaimagal Vizha	56
29	Thursday	Kalaimagal Vizha Swatch Vidyalaya Activity Day	57
30	Friday	Kalaimagal Vizha CIA - I - B.Ed. II Year	58
		<b>TOTAL NO. OF WORKING DAYS=33+25 = 58</b>	<b>25</b>

Date	Day	October 2022	Days
1	Saturday		
2	Sunday	Gandhi Jayanthi International Day of Non- Violence	
3	Monday	CIA - I B.Ed. II Year Mentor-Mentee – II Year	59
4	Tuesday	Saraswathi Pooja	
5	Wednesday	Vijaya Dhasami	
6	Thursday		60
7	Friday		61
8	Saturday		
9	Sunday		
10	Monday		62
11	Tuesday		63
12	Wednesday		64
13	Thursday		65
14	Friday		66
15	Saturday	Abdul Kalam Birthday - Youth Awakening Day	
16	Sunday		
17	Monday		67
18	Tuesday	Sister Niveditha Birthday	68
19	Wednesday		69
20	Thursday	Swatch Vidyalaya Activity Day	70
21	Friday	Orientation on NEP / NCFTE	71
22	Saturday		
23	Sunday		
24	Monday	Deepavali	
25	Tuesday		
26	Wednesday	Monthly Staff Meeting	72
27	Thursday	Reopening for I- Year B.Ed., Students Commencement of DEEKSHARAMBH – Student Induction Programme - B.Ed., I year (10 days) College Committee and Governing Body Meeting	73
28	Friday	CIA – II –B.Ed. II Year	74
29	Saturday	CIA – II –B.Ed. II Year Mentor Mentee Meeting – II Year	75
30	Sunday		
31	Monday	Rastriya Ekta Diwas – National Unity Day	76
		<b>TOTAL NO. OF WORKING DAYS=58+18 = 76</b>	<b>18</b>



*[Handwritten signature in green ink]*  
Principal

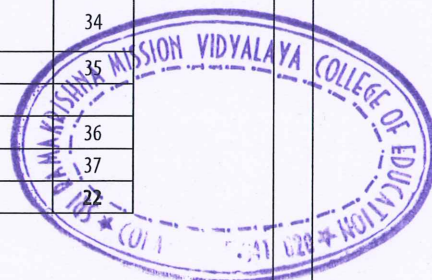
Date	Day	November 2022	Days
1	Tuesday		77
2	Wednesday		78
3	Thursday		79
4	Friday		80
5	Saturday		
6	Sunday		
7	Monday	Sir C.V. Raman Birthday	81
8	Tuesday	FDP – Workshop on Scholarly communication for faculty – I	82
9	Wednesday		83
10	Thursday		84
11	Friday	National Education Day	85
12	Saturday		
13	Sunday	Awareness Programme on "Government Welfare Scheme for VMS"	
14	Monday	National Library Week Celebrations	86
15	Tuesday	National Library Week Celebrations	87
16	Wednesday	National Library Week Celebrations	88
17	Thursday	World Philosophy Day Workshop on Yoga	89
18	Friday	Life skills course	90
19	Saturday		
20	Sunday	FDP on Analytical, Critical, Lateral and Design thinking	
21	Monday		91
22	Tuesday		92
23	Wednesday		93
24	Thursday	Swatch Vidyalaya Activity Guru Pooja – Children Drawing Competition	94
25	Friday	Guru Pooja – Children Drawing Competition	95
26	Saturday	Constitutional Day Seminar on best practice for quality management in Vidyalaya HEI	96
27	Sunday		
28	Monday	CIA – I – B.Ed. I Year, M.Ed. I Year	97
29	Tuesday	CIA – I – B.Ed. I Year, M.Ed. I Year	98
30	Wednesday	Micro teaching practice For I year Begins Monthly staff meeting	99
		<b>TOTAL NO. OF WORKING DAYS=78+21=99</b>	<b>21</b>

Date	Day	December 2022	Days
1	Thursday	Swamim Premananda Jayanthi World AIDS Day	100
2	Friday	National Pollution Prevention Day	101
3	Saturday	Visit to GAPEY – World Disability Day	102
4	Sunday		
5	Monday		103
6	Tuesday		104
7	Wednesday		105
8	Thursday		106
9	Friday	Micro teaching practice For I year Ends; Model Exam – B.Ed. II Year	107
10	Saturday	Model Exam – B.Ed. II Year Human Rights Day	108
11	Sunday	Subramaniya Bharathiar Birthday	
12	Monday	Semester Exam – B.Ed. II Year	109
13	Tuesday	Semester Exam – B.Ed. II Year	110
14	Wednesday	Energy Conservation Day	1
15	Thursday	Introduction to Value added Course	2
16	Friday		3
17	Saturday		
18	Sunday	Sri Sarada Devi Jayanthi	
19	Monday		4
20	Tuesday		5
21	Wednesday		6
22	Thursday	Ramanujar – Mathematician Birthday	7
23	Friday	CIA – II – B.Ed. I Year & M.Ed. I Year	8
24	Saturday	CIA – II – B.Ed. I Year & M.Ed. I Year	9
25	Sunday	Christmas	
26	Monday	Result Passing Board	10
27	Tuesday		11
28	Wednesday	Monthly Staff Meeting Swami Saradananda Jayanthi	12
29	Thursday	Swatch Vidyalaya Activity Day	13
30	Friday		14
31	Saturday		15
		<b>TOTAL NO. OF WORKING DAYS=100+10=110+15</b>	<b>10/15</b>



Date	Day	January 2023	Days
1	Sunday	New Year – Kalpatharu Day – Gurupuja	16
2	Monday		17
3	Tuesday	Veerapandiya Kattabomman and Rani Velunachiar Birthday day	18
4	Wednesday	Submission of list of proposed books for Library	19
5	Thursday	Inauguration of Competitive Exams Coaching (TET / CTET / TNPSC)	20
6	Friday	A One-day Programme for Teacher Educators on Indian Tradition and Culture	21
7	Saturday		22
8	Sunday		
9	Monday	E - Content Development for students	23
10	Tuesday		24
11	Wednesday	Intramural - Inauguration	25
12	Thursday	National Youth Day Competitive Exams Coaching (TET / CTET / TNPSC)	26
13	Friday		
14	Saturday	Bogi	
15	Sunday	Pongal Festival - Indian Army Day	
16	Monday	Thiruvalluvar Day	
17	Tuesday	Uzhavar Thirunal	
18	Wednesday	Intramural Day	27
19	Thursday	Competitive Exams Coaching (TET / CTET / TNPSC)	28
20	Friday	Students Seminar - Techniques for Evaluation	29
21	Saturday		30
22	Sunday		
23	Monday	Model Exam – B.Ed. I Year & M.Ed. I Year Begins Nethaji Subash Chandra Bose Birthday Swami Brahmasnanda Jayathi	31
24	Tuesday	Mentor Mentee Meeting	32
25	Wednesday	Model Exam – M.Ed. I Year Ends National Voters Day Intramural Day: Monthly Staff Meeting; Swami Trigunatitanda Jayanthi	33
26	Thursday	Republic Day	
27	Friday	Competitive Exams Coaching (TET / CTET / TNPSC) Swatch Vidyalaya Activity Day	34
28	Saturday		35
29	Sunday		
30	Monday	Model Exam – B.Ed. I Year Ends	36
31	Tuesday	Semester Exam – B.Ed. I Year & M.Ed. I Year Begins	37
		<b>TOTAL NO. OF WORKING DAYS=15+22=37</b>	<b>22</b>

Date	Day	February 2023	Days
1	Wednesday	Gender Sensitisation programme	38
2	Thursday	Semester Exam – M.Ed. I Year Ends Energy Conservation Cell Meeting	39
3	Friday	Vidyalaya Foundation Day - Alumni Meeting CIA - I - B.Ed. II Year	40
4	Saturday	World Cancer Day CIA - I - B.Ed. II Year	
5	Sunday	Swami Adbhutananda Jayanthi	
6	Monday	Semester Exam – B.Ed. I Year Ends	41
7	Tuesday		42
8	Wednesday	Intramural Day	43
9	Thursday	Competitive Exams Coaching (TET / CTET / TNPSC)	44
10	Friday	ICT Competition for students	45
11	Saturday		46
12	Sunday		
13	Monday	Commencement of Teaching Observation - I year B.Ed., Students - I Phase - 20 days ; Sarojini Naidu Birthday	47
14	Tuesday		48
15	Wednesday	Intramural Day	49
16	Thursday	Competitive Exams Coaching (TET / CTET / TNPSC)	50
17	Friday	Remedial Teaching ; Self Study Course - Review CIA - I (B.Ed. I & II Year)	51
18	Saturday	CIA - I (B.Ed. I & II Year)	52
19	Sunday	Chatrapathi Sivaji Birthday	
20	Monday	Students Association and Sports & Games Committee Meeting	53
21	Tuesday	International Mother Language Day	54
22	Wednesday	Digital Learning Day; Intramural Day Monthly Staff Meeting	55
23	Thursday	Board of Studies; Competitive Exams Coaching (TET / CTET / TNPSC) ; Swatch Vidyalaya Activity Day	56
24	Friday	Mock Interview	57
25	Saturday	Sri Ramakrishna Jayanthi; Mentor Mentee Meeting	58
26	Sunday		
27	Monday	Mock Test for Competitive Exams	59
28	Tuesday	National Science Day	60
		<b>TOTAL NO. OF WORKING DAYS=37+23=60</b>	<b>23</b>





Date	Day	March 2023	Days
1	Wednesday	Intramural Day	61
2	Thursday	Academic Council Meeting - Competitive Exams Coaching	62
3	Friday	World Hearing Day - Competitive Exams Coaching	63
4	Saturday		64
5	Sunday		
6	Monday	Feedback Submission from Trainee, Mentor and Head of Institution (Phase I)	65
7	Tuesday		66
8	Wednesday	International Women's Day - Intramural Day	67
9	Thursday	Governing Body	68
10	Friday	Self Study Course - Review; Competitive Exams Coaching	69
11	Saturday	Swami Yogananda Jayanthi	70
12	Sunday	Dandhi Salt March	
13	Monday	Research Committee Meeting Ethical Committee meeting	71
14	Tuesday		72
15	Wednesday	Intramural Day; A One-day Programme for Teacher Educators on Indian Tradition and Culture	73
16	Thursday	Finance Committee Meeting CIA - I - B.Ed. I Year & M.Ed. I Year	74
17	Friday	CIA - I - B.Ed. I Year & M.Ed. I Year	75
18	Saturday		
19	Sunday		
20	Monday	Ragging curb Committee Meeting	76
21	Tuesday	Field Visit	77
22	Wednesday	Ugadi	
23	Thursday	Remedial Teaching Competitive Exams Coaching (TET / CTET / TNPSC)	78
24	Friday	Mock Test for Competitive Exams (TET / CTET / TNPSC)	79
25	Saturday		
26	Sunday		
27	Monday	Scout Camp Begins	80
28	Tuesday	Mentor Mentee Meeting	81
29	Wednesday	IQAC Meeting; Monthly Staff Meeting	82
30	Thursday	Intramural Day ; Swath Vidyalaya Activity Day	83
31	Friday	Workshop – Students and Research Scholars	84
		<b>TOTAL NO. OF WORKING DAYS=60+24=84</b>	<b>24</b>

Date	Day	April 2023	Days
1	Saturday	Scout Camp Ends	85
2	Sunday	Mahaveer Jayanthi	
3	Monday	Internal Complaint Committee Meeting	86
4	Tuesday		87
5	Wednesday	Intramural Day CIA - II - B.Ed. I Year, B.Ed. II Year & M.Ed. I Year	88
6	Thursday	Visit to FDMSE Competitive Exams Coaching (TET / CTET / TNPSC) CIA - II - B.Ed. I Year, B.Ed. II Year & M.Ed. I Year	89
7	Friday	Good Friday	
8	Saturday		
9	Sunday	Easter	
10	Monday	Grievance and Appeal Committee Meeting	90
11	Tuesday		91
12	Wednesday	Intramural Day Mid-course Correction Meeting	92
13	Thursday	Competitive Exams Coaching (TET / CTET / TNPSC)	93
14	Friday	Tamil New Year Dr. Ambedkar Birthday	
15	Saturday		
16	Sunday		
17	Monday	Students Assessment – II/III	94
18	Tuesday	Mentor Mentee Meeting	95
19	Wednesday	Library Committee Meeting	96
20	Thursday	Mock Test for Competitive Exams	97
21	Friday	Self Study Course - Review	98
22	Saturday	World Earth Day	99
23	Sunday	World Book and Copyright Day	
24	Monday	Model Exam Begins (Sem II & Sem IV)	100
25	Tuesday		101
26	Wednesday	Monthly Staff Meeting	102
27	Thursday		103
28	Friday		104
29	Saturday	Model Exam Ends	105
30	Sunday		
		<b>TOTAL NO. OF WORKING DAYS=84+21=105</b>	<b>21</b>

Date	Day	May 2023	Days
1	Monday	May Day	
2	Tuesday	Semester (II & IV) Exam Begins	106
3	Wednesday		107
4	Thursday		108
5	Friday		109
6	Saturday		110
7	Sunday		
8	Monday	Semester (II&IV) Exam Ends	111
9	Tuesday		
10	Wednesday	Sepoy Mutiny	112
11	Thursday	National Technology Day	113
12	Friday		114
13	Saturday		115
14	Sunday		
15	Monday	Model Exam - B.Ed. I Year, B.Ed. II Year & M.Ed. I Year - Begins	116
16	Tuesday		117
17	Wednesday	Model Exam - M.Ed. I Year - Ends	118
18	Thursday	Result Passing Board	119
19	Friday		120
20	Saturday	Model Exam - B.Ed. I Year & B.Ed. II Year - Ends	121
21	Sunday		
22	Monday	International Bio Diversity Day Semester Exam II / IV - B.Ed. I Year, B.Ed. II Year & M.Ed. I Year - Begins	122
23	Tuesday		123
24	Wednesday	Semester Exam II / IV - M.Ed. I Year - Ends	124
25	Thursday	Monthly Staff Meeting	125
26	Friday	Staff Appraisal	126
27	Saturday	Semester Exam II / IV - B.Ed. I Year & B.Ed. II Year - Ends	127
28	Sunday		
29	Monday		
30	Tuesday		
31	Wednesday	World No-Tobacco Day	
		<b>TOTAL NO. OF WORKING DAYS=105 + 22=127</b>	<b>22</b>

## Common Activities

- ◆ **Mentor Mentee Meeting** – 27th August , 3rd and 29th October, 24th January, 25th February, 28th March and 18th April.
- ◆ **Monthly Staff Meeting** – Review of NAAC work – 28th July, 24th August, 28th September, 26th October, 30th November, 28th December, 25th January, 22nd February, 30th March, 29th April and 26th May.
- ◆ **Swachh Vidyalaya Activity day** - 29th September, 20th October, 24th November, 29th December, 27th January, 23th February and 30th March.
- ◆ **Submission of list of proposed books for Library** – 3rd August and 4th January
- ◆ **Intramural sports activities** - Every Wednesday (Even Semester)
- ◆ **Board of Studies** – 14th August, 23rd February
- ◆ **Academic Council Meeting** – 19th September, 2nd March
- ◆ **College Committee and Governing Body** – September and March (Date will be fixed with the consent of Secretary Maharaj)
- ◆ **Introduction to Value added Course** - 15th December
- ◆ **Feedback Analysis** – 19th September
- ◆ **Practical orientation for internship** - II year B.Ed., (For 10 days) – From 18th July to 30th July
- ◆ **Teaching Practice - II Phase** Commences from – 1st August
- ◆ **Deeksharambh** - Student Induction Programme B.Ed., I year (10 days ) 27th October to 4th November - Activities (Institutional values, Familiarisation to departments, Mentoring, Orientation on Scholarship,

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Literary Activities, Personality Development Programme, Lecture by Eminent personalities, Talent Hunt, Examination Orientation, Outcome Based Education, Online course Orientation - Swayam, Yoga and Meditation, Health and Hygiene, Creative Arts, Library Resources, Interaction with Alumni / Alumni Speech, Orientation on co-curricular / extra-curricular activities, extension activities, visit to FDMSE.)

- ♦ **Micro teaching Demo & Practice** – 30 th November to 2nd December
- ♦ **Macro Teaching Demonstration** – 3rd December - Teaching Observation - I year B.Ed., Students - I Phase 20 days – begins - 6th February
- ♦ **Mid-course Correction Meeting** - 12th April
- ♦ **Students Assessment – I** – 22nd November and II/III – 17th April
- ♦ **IQAC Meeting** – 20th September, 23rd December, 30th March, 2nd June
- ♦ **Staff Appraisal** – 26th May
- ♦ **Swaram Co-Ordinator Meeting** – 23th July
- ♦ **Swaram** – Celebration – 24th September
- ♦ **A One-day Programme for Teacher Educators on Indian Tradition and Culture** – 6th January & 15th March

#### Meeting Committee/ Cells:

- ♦ **Green Initiative Cell Meeting** - 25nd July
- ♦ **Library Committee Meeting** – 13th September and 19th April
- ♦ **Ragging curb Committee –Meeting** – 28th October
- ♦ **Waste Management Cell Meeting** - 1st November



- ♦ **Internal Complaint Committee meeting** – 23rd November & 3rd April
- ♦ **Research Committee meeting** – 13th March
- ♦ **Ethical Committee meeting** – 13th March
- ♦ **Energy Conservation Cell Meeting** - 2nd February
- ♦ **Students Association and Sports & Games Committee Meeting** – 20th February
- ♦ **Finance Committee Meeting** – 16th March
- ♦ **Ragging curb Committee** – Meeting – 20th March
- ♦ **Grievance & Appeal Committee** – 10th April

#### IQAC FDP

- ♦ **Non Teaching Staff Working Vidyalaya** - Receiving letter and Bill payment – Maruthi College – 23th July - Sri R. Selvakumar, Retd. Superintendent, SRMV Polytechnic.
- ♦ **Non Teaching Staff** – Activities of Ramakrishna Math and Mission – 24th September
- ♦ **Non Teaching Staff** - MS Office & MS Excel – Department of Computer Science, College of Arts & Science (Unaided) – 26th November
- ♦ **Non Teaching Staff** - Scholarship – Maruthi College of Physical Education – 28th January

#### Feedbacks:

- ♦ **Parents** -24th July
- ♦ **Trainee, Mentor and Head of institution (Internship Phase II)** - 25th November
- ♦ **Peer** - 21st December
- ♦ **Alumni** - 3rd February
- ♦ **Trainee, Mentor and Head of institution (Internship Phase I)** - 6th March

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### Other Important Events :

#### ◆ Faculty Development Programme :

- ★ Outcome Based Education – 26th August

#### ◆ Workshops:

- ★ E-content Development – II Year students – 20th July, 10.00 a.m. to 5.00 p.m.
- ★ Different School Systems – I Year – 29th October
- ★ Life Skills Course for Students -10th November
- ★ Assessment Tools for students – 03rd November
- ★ E - Content Development for students – 9th January
- ★ Students and Research Scholars - 31th March

#### ◆ Seminars:

- ★ Soft Skill Development Programme – 28th October
- ★ Research Scholars (From other Colleges) – 29th October
- ★ Life skills course - 04th November
- ★ Techniques for Evaluation – 20th January

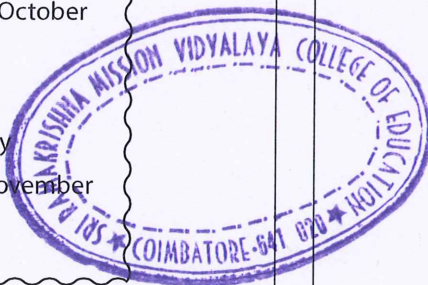
#### ◆ Orientation Programmes:

- ★ Gender Sensitisation programme – 28th July and 01st Feb
- ★ CCE and EMIS – 28th July
- ★ Innovative Teaching Approaches – 22nd August
- ★ Effective Communication - I Year – 30th October
- ★ NEP / NCFTE – 21st October

#### ◆ Scout Camp – 27th March to 1st April

#### ◆ ICT Competition for Students – 10 th February

#### ◆ National Library Week Celebrations – 14th November to 19th November



#### ◆ Visit to FDMSE – 6th April

#### ◆ Visit to GAPEY – 3rd December, Unified Play Festival (February 2023)

#### ◆ Mock Interview – 24th February

#### ◆ Mock Test for Competitive Exams – 20st April

#### Exams :

Examinations	B.Ed., I Year	B.Ed., II Year	M.Ed., I Year
CIA – I	28 & 29 November 2022	30 Sep & 3 Oct 2022	28 & 29 November 2022
CIA – II	23 & 24 December 2022	28 & 29 October 2022	23 & 24 December 2022
Model Exam	23-01-2023 to 30 -01- 2023	09 & 10 December 2022	23-01-2023 to 25-01- 2023
Semester I/III	31-01-2023 to 06 -02- 2023	12 & 13 December 2022	31-01-2023 to 02 -02- 2023

Examinations	B.Ed., I Year	B.Ed., II Year	M.Ed., I Year
CIA – I	16 & 17 March 2023	03 & 04, February 2023	16 & 17 March 2023
CIA – II	05 & 06 April 2023	05 & 06 April 2023	05 & 06 April 2023
Model Exam	15-05-2023 to 20 -05- 2023	15-05-2023 to 20 -05- 2023	15-05-2023 to 17-05- 2023

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## Notes

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## **SRI RAMAKRISHNA MISSION VIDYALAYA COLLEGE OF EDUCATION**

(An Autonomous College Affiliated to the Tamil Nadu Teachers Education University and

Re-accredited with A<sup>++</sup> Grade by NAAC with CGPA 3.82)

Sri Ramakrishna Vidyalaya Post, Coimbatore - 641 020.

Ph: 8012533915 | E-mail: [srkvcoen@yahoo.co.in](mailto:srkvcoen@yahoo.co.in) | Website : [www.srkvcoe.org](http://www.srkvcoe.org)

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# **Appointment and Service Rules**





**SRI RAMAKRISHNA MISSION VIDYALAYA COLLEGE OF EDUCATION**

(An Autonomous College affiliated to the Tamil Nadu Teachers Education

University and accredited with A++ grade (CGPA 3.82) by NAAC)

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Ph: 8012533915 E-mail: [srkvcoen@yahoo.co.in](mailto:srkvcoen@yahoo.co.in) Website: [www.srkvcoe.org](http://www.srkvcoe.org)

**6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.**

The college follows the UGC Regulations on Minimum Qualification for appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education 2018 and Tamil Nadu Private Colleges (Regulation) Act, 1976.

**SERVICE RULES FOR TEACHING STAFF**

**Objective:**

An employee's code of conduct is a general guideline for workplace performance that enforces key work ethics and severely discourages unethical, immoral or illegal behaviour.

**Policy:**

The purpose of this policy is to explain those acts that would be considered as misconduct and disciplinary action that the management would take if any employee committed any of those misconducts.

**Applicability:**

The Service Rules will be applicable to all teaching faculty of Sri Ramakrishna Mission Vidyalaya College of Education (Autonomous).

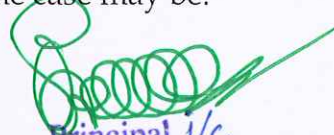
**Procedure:**

**Teaching Faculty:**

1. Every teacher employed in the college shall discharge his duties efficiently and diligently and shall conform to the rules and regulations.

It shall be the duty of a teacher or other person employed in a private college to do any work in connection with an examination conducted by the University or any College, which he is required to do by the Vice- Chancellor or the Registrar of the University/by the Principal of the College, as the case may be."



  
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2. No teacher or other person employed in a college shall absent himself from his duties without prior permission. In case of sickness or absence on medical grounds, a medical certificate to the satisfaction of the college authorities shall be produced within a week.

3. No teacher or other person employed in a college shall engage directly or indirectly in any trade or business. In the case of remunerative work like private tuition, etc., specific sanction of the college authorities in writing shall be obtained.

4. (a) No teacher or other person employed in a college shall send any application for employment under any other agency, except through the Management.

(b) The Management shall not withhold any such application. It shall, however, be open to the Management to prescribe reasonable conditions for relieving them.

5. When a teacher or other person employed in a college seeks to accept honorary work without detriment to his duties prior permission of the Management in writing shall be obtained.

6. A teacher or other person employed in a college, when involved in criminal proceedings, shall inform the Management of such proceedings.

7. No teacher or other person employed in a college shall engage himself in any political activity. He shall not associate with any political party or any organization which takes part in politics or shall subscribe to, or assist in any other manner, any political movement.

8. No teacher or other person employed in a college shall contest or participate in or canvas for any election. Such restriction will not, however, apply to the teachers in respect of elections to the teacher's constituencies.

9. No teacher or other person employed in a college shall bring or attempt to bring any political or other influence on his superior authority in respect of his individual service interests.

10. No teacher or other person employed in a college shall engage himself or participate in any activity which is anti-secular or which tends to create disharmony in society or in any demonstration which is prejudicial to the interests of the sovereignty and integrity of India, the security of States, friendly relation with foreign States, Public order, Decency or Morality or which involves contempt of Court, defamation or incitement to an offence.



  
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11. No teacher or other person employed in a college shall indulge in any criticism of the policies of the Management either directly or indirectly or participate in activities which brings dispute to the Management.

### **SERVICE RULES FOR NON TEACHING STAFF**

#### **Preamble:**

The purpose of these Service Rules is to define and lay down the terms and conditions of employment at Sri Ramakrishna Mission Vidyalaya College of Education (Autonomous). It spells out the functions, general conduct, benefits and work schedule.

#### **Applicability:**

The Service Rules will be applicable to all non-teaching staff of Sri Ramakrishna Mission Vidyalaya College of Education (Autonomous).

#### **Proper Channel:**

An employee aggrieved or otherwise not satisfied shall represent his case only through proper channels. Contacting higher authorities out of turn, or bringing outside influence or canvassing or bringing pressure otherwise is a substantial breach of discipline.

#### **Punctuality:**

All employees must be punctual for work and for the other activities in the institution. It is important to adhere to timings because it sends the right message to all stakeholders.

#### **Absence from Station:**

An employee shall not absent himself from work without obtaining prior sanction from his superior. Without permission from the superior, no employee can leave his work for more than 10 minutes.



  
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## RECRUITMENT AND TERMS OF EMPLOYMENT

### Policy and Procedures

#### I. Purpose:

1.1. The purpose of this policy is to identify capable people and recruit them for appropriate job positions on time.

1.2. To establish suitable terms and conditions of employment and ensure that the employee understands all the clauses of the terms of employment and adheres to them while in the service of the organization.

#### 2. Scope:

2.1. This policy applies to recruitment of all employees on the rolls of the Sri Ramakrishna Mission Vidyalaya College of Education (Autonomous).

#### 3. Policy:

3.1. *Work load:* A process of reviewing the current work load and determining the right number of faculty required keeping in mind the work load for the academic year.

3.1.1. Work load will be, an annual exercise initiated by the principal during the month of April after finalizing the overall academic plan for the following year.

#### 3.2. Recruitment & Selection

3.2.1. Recruitment shall be initiated by the management based on the approved Manpower request form.

3.2.2. Mode of recruitment -Advertisement through website /other relevant social media/paper.

3.2.3. Any mode that has cost implications shall be decided by the chairperson based on recommendations from the Principal / Secretary.


#### 3.2.4. *Selection of Teaching Staff:*

Initial screening and interviews are conducted as per the UGC new regulations.

#### 3.2.5. *Selection of Non-Teaching Staff:*

Interview shall be conducted by the Secretary and if necessary the chairperson may also be involved in the interviewing process.



  
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### 3.2.6. Selection of Principal:

Applications shall be circulated as per the Govt. Regulations

The Secretary shall Scrutinize and shortlist the applications and discuss the same with the Chairperson. Candidates will be presented to the recruitment Panel - Chairperson, Secretary, Representation from the parent university as per the statutory requirement. Final interview will be done by the panel and decision will be taken as a team.

3.2.7. Once the candidates are selected, an offer of Appointment is duly signed by the following authorized Signatories.

- Teaching Staff - Principal & Secretary
- Non-Teaching Staff - Secretary
- Principal - Secretary

### 3.3 Joining Formalities:

3.3.1 The new recruit shall submit the joining letter on the day of joining to the college duly authorized by the Principal and Secretary.

3.3.2 Office Superintendent (OS) shall explain the institutional policies and procedures and also introduce the new recruit to the relevant faculty members. All relevant Bank and statutory forms are filled up by the new recruit. New recruit is included in the institution's website.

3.3.3 Arrangements are made to include the Staff in the Attendance register.

### 3.4 Induction:

3.4.1 The college Procedures and Practices, Work Plans, Curriculum Schedule etc. are explained to the new recruit by the Principal.

### 3.5 Teaching Faculty:

3.5.1 The teacher shall be on probation for a period of two years from the date of taking charge of his appointment. The College Committee may for reasons to be recorded in writing extend the period of probation to a further period not exceeding one year.

If no orders extending the period of probation are passed in writing within six months after the period of probation, the said teacher shall be deemed to have completed his probation.



  
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3.5.1 a) That the said teacher shall employ himself honestly, efficiently and diligently under the orders and instructions of the Assistant Professor or College Committee of the said college.

b) If the said teacher is an Assistant Professor he shall, in that capacity, be responsible for the internal management of the college and the academic work of the college and exercise such powers as may be necessary for the due discharge of his duties.

3.5.2 That the said teacher shall not normally or on any pretext absent himself from his duties without the previous permission of the Assistant Professor and if he is an Assistant Professor, without the prior permission of the College Committee. In case of sickness or other inevitable causes he shall forward a proper medical certificate or communication explaining the extraordinary circumstances to the Assistant Professor, or if the said teacher is an Assistant Professor, he shall send such communication to the College Committee, as mentioned in the Code of Conduct.

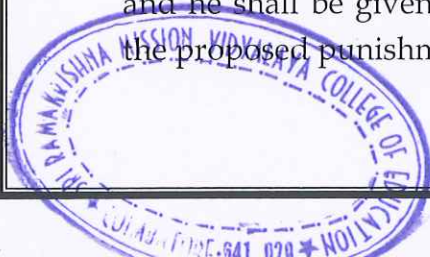
3.5.3 That the said teacher shall during the tenure of employment devote his attention to the duties of his employment and shall not on his own account or otherwise either directly or indirectly, carry on or be concerned in any trade, business or canvassing work, private tuition or the like, of a remunerative nature without the specific sanction of the College Committee in writing in that behalf.

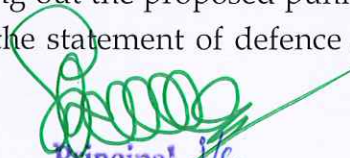
3.5.4 That the said teacher and the College Committee shall confirm to all the provisions of the Tamil Nadu Private Colleges (Regulation) Act, 1976 and the Tamil Nadu Private Colleges (Regulation) Rules, 1976.

3.5.5 a. That the College Committee shall not dismiss, remove or reduce in rank or terminate the services of the said teacher without informing him in writing of the grounds on which they intend to take action and shall follow the following procedure before taking any final decision regarding the punishment to be imposed on him and giving him in writing reasonable time to send his explanation to the College Committee.

3.5.6 b. After considering his explanation the College Committee shall communicate to him its findings and if so desired by the said teacher, conduct a personal hearing or enquiry wherein he shall be given the opportunity to examine or cross-examine any of the witnesses and also produce witnesses.

3.5.7 After the conduct of the personal hearing or enquiry by the college committee the report of such personal hearing or enquiry shall be furnished to the said teacher and a notice shall be issued to him setting out the proposed punishment and he shall be given a reasonable time to submit the statement of defence against the proposed punishment.



  
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3.5.8 After receipt of the statement of defence from him and after taking it into consideration, the college committee shall inform him in writing about its final decision.

3.5.9 It shall be open to the college committee, at any time, if satisfied on medical evidence that the said teacher is unfit to discharge his duties for reasons of ill health, to terminate his services, on paying him three months pay and allowances less any amount which might have been paid to him as leave salary after the date of his last appearance in the college for the regular discharge of his duties and subject to a minimum of one month's full pay and allowances.

3.5.10 That the said teacher shall be entitled to have his services terminated either by giving to the college committee three months' notice thereof in writing to coincide with the end of the academic year or by paying the college committee three months pay and allowance in lieu of such notice if he is a permanent teacher. In the case of a teacher who is not permanent the period of notice shall be two months and the amount payable in lieu thereof shall be two months pay and allowances.

3.5.11 That the college committee may impose major punishments such as dismissal, removal or reduction in rank or termination of service or any of the following minor punishments on the said teacher for any irregularity namely; Censure, Withholding of increment, with or without cumulative effect, Recovery from pay to the extent necessary of the monetary value equivalent to the amount of increments ordered to be withheld where such an order cannot be given effect to.

3.5.12 Entries shall be made in the service register of the said teacher only in respect of penalties other than censure. Such entries shall be made only after the appeal, if any, preferred by the said teacher is disposed of by the competent appellate authorities specified in the rules.

3.5.13 That the said teacher shall be paid a sum of ----- per mensem in the scale of pay ----- with effect from ----- and other allowance granted by Government from time to time. Such teacher shall be entitled to increment indicated in the said scale.

3.5.14 Any permanent teacher whose certificate is suspended on a temporary measure or who is declared unfit to hold the post for a temporary period, shall have a right for reinstatement in service in the college in which he was working prior to his relief, on the expiry, on the term of his punishment.

3.5.15 The College committee shall reinstate him in the post which he held before such punishment was imposed.



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### 3.6 Non-Teaching staff:

3.6.1 That the said employee shall be on probation for a period of not less than two years from the date of taking charge of his appointment. The College Committee may for reasons to be recorded in writing extend the period of probation to a further period not exceeding one year. If no orders extending the period of probation are passed in writing within six months after the period of probation, the said teacher shall be deemed to have completed his probation.

3.6.2 That the said employee shall employ himself honestly, efficiently and diligently under the orders and instructions of the Principal or College Committee of the said college.

3.6.3 That the said employee shall not normally or on any pretext absent himself from his duties without the previous permission of the Principal and if he is Principal, without the prior permission of the College Committee. In case of sickness or other inevitable causes he shall forward a proper medical certificate or communication explaining the extraordinary circumstances to the Principal.

3.6.4 That the said employee shall during the tenure of employment devote his attention to the duties of his employment and shall not on his own account or otherwise either directly or indirectly, carry on or be concerned in any trade, business or canvassing work of a remunerative nature without the specific sanction of the College Committee in writing in that behalf.

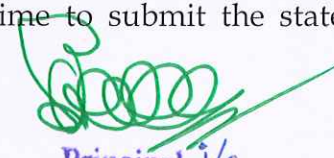
3.6.5 That the said employee and the College Committee shall conform to all the provisions of the Tamil Nadu Private Colleges (Regulation) Act, 1976 (President's Act 19 of 1976) and the Tamil Nadu Private Colleges (Regulation) Rules, 1976.

a) That the College Committee shall not dismiss, remove or reduce in rank or terminate the services of the said teacher without informing him in writing of the grounds on which they intend to take action and shall follow the following procedure before taking any final decision regarding the punishment to be imposed on him and giving him in writing reasonable time to send his explanation to the College Committee.

b) After considering his explanation the College Committee shall communicate to him its findings and if so desired by the said teacher, conduct a personal hearing or enquiry wherein he shall be given the opportunity to examine or cross-examine any of the witnesses and also produce witnesses,

c) After the conduct of the personal hearing or enquiry by the college committee the report of such personal hearing or enquiry shall be furnished to the said employee and a notice shall be issued to him setting out the proposed punishment and he shall be given a reasonable time to submit the statement of defence against the proposed punishment



  
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d) After receipt of the statement of defence from him and after taking it into consideration, the college committee shall inform him in writing about its final decision.

3.6.6 It shall be open to the college committee, at any time, if satisfied on medical evidence that the said teacher is unfit to discharge his duties for reasons of ill health, to terminate his services, on paying him three months pay and allowances less any amount which might have been paid to him as leave salary after the date of his last appearance in the college for the regular discharge of his duties and subject to a minimum of one month's full pay and allowances.

3.6.7 That the said employee shall be entitled to have his services terminated either by giving to the college committee three months' notice thereof in writing or by paying the College Committee three months pay and allowance in lieu of such notice.

3.6.8 That the college committee may impose major punishments such as dismissal, removal or reduction in rank or termination of service or any of the following minor punishments on the said employee for any irregularity, namely;-

- a. Censure;
- b. Withholding of increment, with or without cumulative effect,
- c. Recovery from pay to the extent necessary of the monetary value equivalent to the amount of increments ordered to be withheld where such an order cannot be given effect to.

3.6.9 Entries shall be made in the service register of the said employee only in respect of penalties other than censure. Such entries shall be made only after the appeal, if any, preferred by the said employee is disposed of by the competent appellate authorities specified in the rules.

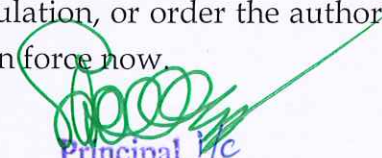
3.6.10 That the said employee shall be paid a sum of Rs.-----scale of pay Rs. --- -----with effect from per mensem in the and other allowance granted by Government from time to time. Such employee shall be entitled to increments according to the said scale of pay.

3.6.11 Any employee who is suspended on a temporary measure or who is declared unfit to hold the post for a temporary period, shall have a right for reinstatement in service in the college in which he was working prior to his relief, on the expiry, on the term of his punishment.

The College committee shall reinstate him in the post which he held before such punishment was imposed.

3.6.12 This agreement is always subject to modifications as may be made by the College Committee in pursuance of any rule, regulation, or order the authorities of the University or any other law for the time being in force now.



  
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# Appointment Procedures



**Ramakrishna Mission Vidyalaya College of Education**  
(Autonomous)  
Coimbatore - 20.

## Transparency in Recruitment (Teaching Faculty) News Paper Advertisement



### **SRI RAMAKRISHNA MISSION VIDYALAYA COLLEGE OF EDUCATION**

(An Autonomous College affiliated to the Tamil Nadu Teachers Education University  
and Re-accredited with A++ grade by NAAC with CGPA 3.82)

Perianaicken Palayam, Sri Ramakrishna Vidyalaya Post, Coimbatore-641 020.

#### **WANTED**

#### **Assistant Professors (Men only) for Aided Courses**

S. No	Subject	No. of Posts	Community
1	Assistant Professor in Mathematics	1	Scheduled Caste (Arunthathiyar - Preferably Studied in Tamil Medium) <b>(Backlog Vacancy)</b>
2	Assistant Professor in History	1	Backward Class (Other than Backward Class Muslims) <b>(Backlog Vacancy)</b>
3	Assistant Professor in Education	1	General Turn
4	Assistant Professor in Biological Science	1	Scheduled Caste
5	Assistant Professor in Commerce	1	Most Backward Classes and Denotified Communities
6	Coordinator (Department of Extension Services)	1	Backward Class (Other than Backward Class Muslims)
7	Assistant Professor in Integrated Education for Visually Handicapped (IEVH)	1	General Turn

#### **Qualifications for the Posts :**

(i) **S. No. 1 to 6 :** Good academic record with atleast 50% marks for SC, SC(A) Categories and 55% marks for other communities both in the Masters Degree in the subject concerned and M.Ed. Degree along with NET/SET/Ph.D., in Education.

(ii) **S. No 7 :** The above said qualifications are same for the Post 7, except for M.Ed., with Visual Impairment and NET/SET/Ph.D., in Education/Special Education.

▪ Salary - UGC Scale of Pay with usual allowances.

Resume along with the copies of all Certificates should be sent to the undersigned within 10 days from the date of advertisement by Registered/Speed Post only.

**Date: 03.07.2021**

**- Secretary**



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Coimbatore-641 020.





**Ramakrishna Mission Vidyalaya College of Education  
(Autonomous)  
Coimbatore - 20.**

**Teaching Faculty Recruitment  
Employment List - Coordinator (Extension Services)**



**வேலைவாய்ப்பு மற்றும் பயிற்சித்துறை  
Department Of Employment and Training**

TN2021SG00000590\_SortedList\_GTGNP Details

Employer Ref		Exchange Name	PROFESSIONAL AND EXECUTIVE EMPLOYMENT BRANCH OFFICE-MADURAI
Vacancy Name	ASST PROF. EDUCATION COORDINATOR	Vacancy ID	TN2021SG00000590
Date of Notification	06/08/2021	Communal Reservation	GT GENERAL NON PRIORITY
Qualification	S.I.E.T-EDUCATION U.G.C. EDUCATION N.E.T. EDUCATION LECTURER IN EDN PHD	Generated Date	11/08/2021

**Vacancy View for List 1 - Non Priority**

Sr No	Candidate Id	Candidate Name Address	Religion	Community	Date of Birth	NCOCed	Seniority	Priority	Skill	Experience	Employer Remarks
1	MDP2007M00014945	S RAMPRABHU.D66 VOC NAGAR, COIMBATORE DT., - COIMBATORE-641006	Hindu	SC	02/04/1980	15060	24/09/2007	NP			
2	MDP2011M00118742	T RANJITH KUMAR,C16 TNHB QUARTERS SIHS COLONY COIMBATORE- COIMBATORE-641014	Hindu	SC	26/04/1981	15060	24/10/2011	NP			
3	MDP2005M00022747	R.CHANDRAN,LIG-II, 3780, TNHB, GANDHI MANAGAR, PEELAMEDU, COIMBATORE- COIMBATORE-641004	Hindu	SC	27/05/1981	15060	29/06/2012	NP			
4	MDP2005M00011891	K RANGANATHAN,21.SC HOOL WEST ST, NARASIMMANAICKEN - PALAYAM PO,PUDHU, PALAYAM,COIMBTOR EN-COIMBATORE- 641031	Hindu	MBC	16/06/1983	15023	25/02/2013	NP			
5	MDP2007M00006070	P.VIMALKUMAR,3/43,P ANDIAN STREET, THIRUMALAYAMPAL AYAM, COIMBATORE, -COIMBATORE-641105	Hindu	SC	25/05/1983	15060	13/07/2010	ORT HO			

District Employment Officer

(Professional and Executive Employment Branch Office-Madurai)



**ASSISTANT DIRECTOR  
PROFESSIONAL & EXECUTIVE  
EMPLOYMENT 3 BRANCH OFFICE  
MADURAI-625 007**

*[Signature]*  
**Principal i/c**

Sri Ramakrishna Mission Vidyalaya  
College of Education (Autonomous)  
Coimbatore-641 020.



## Teaching Faculty Recruitment Employment List - Assistant Professor in Commerce



**வேலைவாய்ப்பு மற்றும் பயிற்சித்துறை**  
**Department Of Employment and Training**

TN2022PG00000337\_SortedList\_MBCGNP Details

Employer Ref:		Exchange Name	PROFESSIONAL EXCHANGE
Vacancy Name	ASST PROF COMMERCE	Vacancy ID	TN2022PG00000337
Date of Notification	19/09/2022	Communal Reservation	MBC GENERAL NON PRIORITY
Qualification	S.L.E.T-EDUCATION,U.G.C-EDUCATION,N.E.T-EDUCATION,LECTURER IN EDN.PHD.	Generated Date	14/10/2022

### Vacancy View for List 1 - Non Priority

S.N	Candidate Id	Candidate Name, Address	Religion	Community	Date of Birth	NCOCode	Seniority	Priorty	Skill	Experience	Employer Remarks
1	CHP2011M00131228	P.SURESHKUMAR,2/184 PERIYASORAGAI,PERIYASORAGAI PO,METTUR TK,SALEM DT.-SALEM-636502		MBC	05/06/1985	15114	19/08/2013	NP			
2	CHP1996M00002052	M.ELANGO VAN,B.METTUR POST, THURAIYUR TK, TRICHY DISTRICT, -TRICHIRAPPALLI-621003	Hindu	MBC	09/06/1971	15114	30/09/2015	NP			
3	CHP2003M00022382	M.MARUTHAI,1/80,KRISHNAPURAM-. KUDI STREET,ARANGUR, MUSIRI TALUK, TRICHY DISTRICT-TRICHIRAPPALLI-621215	Hindu	MBC	20/05/1980	15114	07/04/2016	NP			
4	CHP2006M00004556	S.SARANRAJ,2, MEETU STREET, L.ENDATHUR POST, KANCHIPURAM, -KANCHEEPURAM-603406	Hindu	MBC	04/05/1970	15026	21/02/2020	NP			
5	CHP2010M00055666	S.ARULDEVAN,168,THALAIYARI ST, ANAKKAVOOR PO, CHEYYAR TK, T.V.MALAI DT-THIRUVANNAMALAI-604401	Hindu	MBC	03/04/1980	15114	05/09/2011	ORTHO			

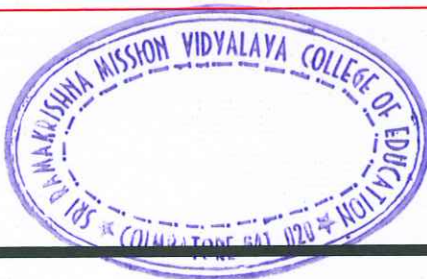
District Employment Officer  
(Professional Exchange)



ASSISTANT DIRECTOR  
PROFESSIONAL EMPLOYMENT  
AND CAREER GUIDANCE CENTRE,  
MADURAI - 625007.

14/10/2022

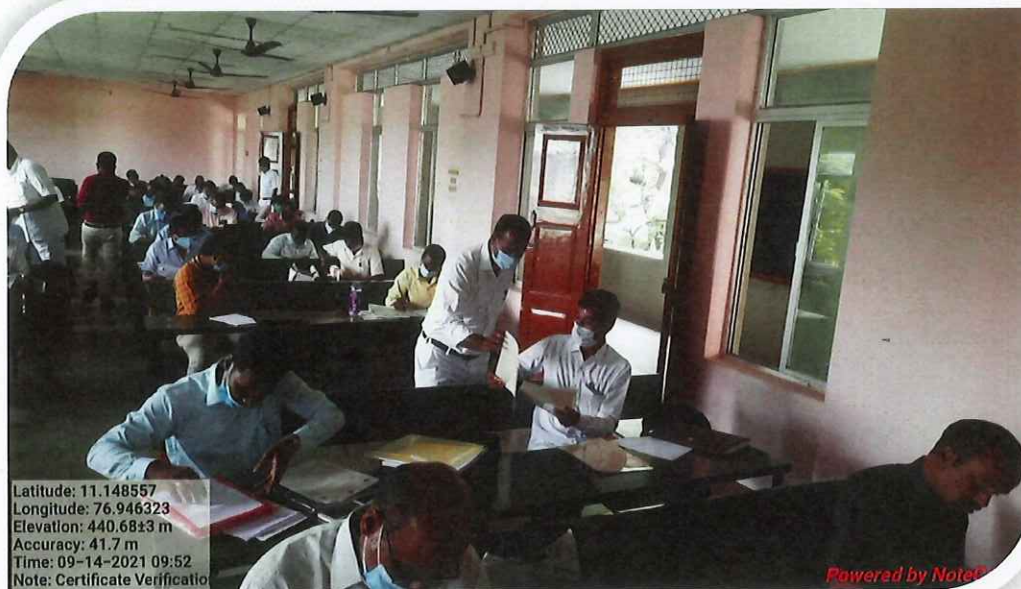
14/10/2022



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Coimbatore-641 020.



## Glimpses of Recruitment of Teaching Faculty During Certificate Verification



  
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Coimbatore-641 020.



## Glimpses of Recruitment of Teaching Faculty During Personnel Interview - IEVH Assistant Professor



## Glimpses of Recruitment of Teaching Faculty During Personnel Interview - Assistant Professor in Commerce



*[Signature]*  
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College of Education (Autonomous)  
Coimbatore-041 020.





**Ramakrishna Mission Vidyalaya College of Education**  
(Autonomous)  
Coimbatore - 20.

**Transparency in Recruitment (Non - Teaching Staff)**  
**News Paper Advertisement**



**SRI RAMAKRISHNA MISSION VIDYALAYA**  
**COLLEGE OF EDUCATION**

(An Autonomous College affiliated to the Tamil Nadu Teachers Education University and Re-accredited with A++ grade by NAAC with CGPA 3.82)  
Perianaicken Palayam, Sri Ramakrishna Vidyalaya Post, Coimbatore - 641 020.

**WANTED**

Applications are invited from the eligible candidates for the appointment of following  
Non-teaching Staff (Men Only) in the Regular Vacancies (Government Aided) detailed as below.

Post Name	No. of Posts	Community	Qualification
Music Teacher	1	General Turn	A Pass in +2 under 10 + 2 pattern <b>AND</b> Degree with Music of a recognized University approved by UGC in the State or its equivalent/ Sangeetha Bhushana of Annamalai University/ Sangeetha Vidwan title in Music awarded by the Director of Government Examinations, Tamil Nadu/ Sangeetha Siromani of the Madras University/ Diploma in Music of the Madras University or Madurai Kamaraj University/ Government Technical Examination Certificate (Higher Grade) in Music with forty percent in Music (Theory and Practical Separately) under the diversified course and Technical Teachers Certificate. (or) Diploma in Music Teaching awarded by the Director of Government Examinations (or) Teachers Certificate in Indian Music issued by the Director of Government Examinations. Provided that the educational qualification 10+2 prescribed shall not apply to the candidates passed SSLC prior to 2005 and successfully undergone the Technical Teachers Certificate Examination conducted by the Director of Government Examinations.
Typist	2	General Turn - 1 Scheduled Caste (Arunthathiyar - Preferably Studied in Tamil Medium) - 1	Pass in 10th Standard & Typing Both (Tamil & English) Higher (or) One Higher and One Lower.
Lab Assistant	2	General Turn - 1 Scheduled Caste (Arunthathiyar - Preferably Studied in Tamil Medium) - 1	Pass in 10 <sup>th</sup> Standard
Office Assistant	1	General Turn	Pass in 8 <sup>th</sup> Standard

- Age as per government norms
- Resume along with the copies of all Certificates should be sent to the undersigned within 10 days from the date of advertisement by Registered/Speed Post only.

Date: 03/07/2021

- Secretary



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Sri Ramakrishna Mission Vidyalaya  
College of Education (Autonomous)  
Coimbatore-641 020.

## Transparency in Recruitment (Non - Teaching Staff) Lab Assistant



**வேலைவாய்ப்பு மற்றும் பயிற்சித்துறை**  
**Department Of Employment and Training**

Employer Ref:		Exchange Name	DISTRICT EMPLOYMENT AND CAREER GUIDANCE CENTRE-COIMBATORE
Vacancy Name	LAB ASSISTANT	Vacancy ID	CBD2021SG00000131
Date of Notification	09/07/2021	Communal Reservation	GT GENERAL NON PRIORITY
Qualification		Generated Date	15/07/2021

### Vacancy View for List 1 - Non Priority

S.No	Candidate Id	Candidate Name, Address	Religion	Community	Date of Birth	NCOCod e	Seniority	Priori ty	Skill	Experi ence	Employer Remarks
1	CBD1989M00002771	V.KALIMUTHU,S/O M VEERAPATHIRAN111 RAJAJI ROADRAM NAGARCOIMBATORE-COIMBATORE-0	Hindu	BC	20/05/1965	X0110	05/03/1982	NP			
2	CBD1982M00009430	A SUNDARAMURTHI,S/O ARUMUGA DEVAR9/37,TSK STREETIRUGUR POPALLADAM TK-COIMBATORE-0	Hindu	BC	30/05/1965	X0115	23/06/1982	NP			
3	CBD1982M00011522	K.MAHENDRAN,S/O C.KALIYANNAN,10-A,MARIAMMAN KOILST.,SARKAR SAMA-KKULAM,CBE.107-COIMBATORE-641107	Hindu	BC	20/04/1965	X0110	12/07/1982	NP			
4	CBD1990M00013937	R.ANBALAGAN,R.ANB ALAGAN, C/O, MASILAMANI, 12/36,MARKET ROAD, ANGAPPANNADI LANE, IRUGUR,CBE-COIMBATORE-641103	Hindu	SC	03/03/1965	X0110	12/07/1982	NP			
5	CBD1991M00011379	A.SHANMUGA SUNDARAM,S/O APPA VU CHETTIAR64,KRISHNA NAIDU ST.IONDIPUDURCOIM BATORE-COIMBATORE-641016	Hindu	BC	05/03/1965	X0110	08/07/1982	ORTHO			

15/7/21  
**Junior Employment Officer**  
District Employment and  
Career Guidance Centre  
Coimbatore-29

15/7/21  
**தலைவர் இயக்குநர்**  
மாவட்ட வேலைவாய்ப்பு மற்றும்  
தொழில்நெறி வழிகாட்டும் மையம்  
கோவை-29



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College of Education (Autonomous)  
Coimbatore-641 020.



## Transparency in Recruitment (Non - Teaching Staff) Office Assistant



**வேலைவாய்ப்பு மற்றும் பயிற்சித்துறை**  
**Department Of Employment and Training**

Employer Ref:		Exchange Name	DISTRICT EMPLOYMENT AND CAREER GUIDANCE CENTRE-COIMBATORE
Vacancy Name	OFFICE ASSISTANT	Vacancy ID	CBD2021SG00000128
Date of Notification	07/07/2021	Communal Reservation	GT GENERAL NON PRIORITY
Qualification	8 <sup>th</sup> PASS	Generated Date	15/07/2021

### Vacancy View for List I - Non Priority

S.No	Candidate Id	Candidate Name, Address	Religion	Community	Date of Birth	NCOCod e	Seniority	Priori ty	Skill	Experie nce	Employer Remarks
1	CBD2013M00030493	SUBRAMANIAN C, 8/9, THANDAL KARUPPAN STREET, SULUR, CBE-COIMBATORE-641402	Hindu	SC	04/03/1971	X0210	03/07/1989	NP			
2	CBD1990M00013145	R MURUGESAN, C/O.M ANISUSEELA 15/109, SRI RAMAPURAMMANI HR. SEC SCHOOLBACK, P.N.PALAYAM, CBE-COIMBATORE-641037	Hindu	SCA	25/09/1972	X0210	11/07/1989	NP			
3	CBD1992M00011011	A. BOOBALAN, S/O ARUMUGAM V 39-B, NGR NAGAR NIRMAL MATHA SCH OOL BACK SIDE VELLALUR ROAD MAGALINGAPURAM COIMBATORE-COIMBATORE-641111	Hindu	SC	14/02/1971	X0210	15/09/1989	NP			
4	CBD1991M00000416	S.SELVARAJ, S/O.SENNI APPAN A/16, HOUSING UNIT S H ROAD SOUTH UKKADAM COIMBATORE.641001-COIMBATORE-641001	Hindu	SCA	08/09/1973	X0210	21/06/1990	NP			
5	CBD1989M00011510	K MURUGAVEL, S/O P KOTANDAN, 8/94 SRI RAMAPURAM, JOTHI METAL BACK SIDE, P. N. PALAYAM, CBE-COIMBATORE-641037	Hindu	SCA	10/12/1972	X0210	28/07/1989	DEAF			

*15/07/2021*

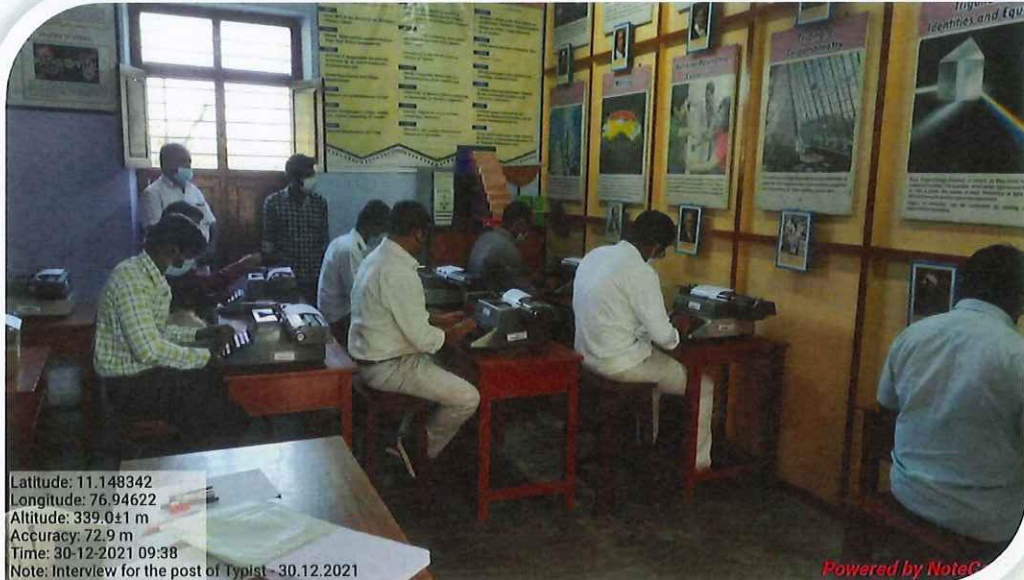
*15/7/21*  
Jr. Employment Officer  
District Employment Office  
Coimbatore - 29.

*15/7/21*  
தலைவர் இயக்குநர்  
மாநில வேலைவாய்ப்பு மற்றும்  
தொழில் பயிற்சித் துறை  
கோயம்புத்தூர்



*[Signature]*  
**Principal i/c**  
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## Glimpses of Recruitment of Non -Teaching Staff During Typing Test



## Glimpses of Recruitment of Non -Teaching Staff During Computer Skill Test



*[Signature]*  
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## Glimpses of Recruitment of Non -Teaching Staff During Personnel Interview - Office Assistant



## Glimpses of Recruitment of Non -Teaching Staff During Personnel Interview - Lab Assistant



*[Signature]*  
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